



Application Packet Cover Sheet

Fire & Police Pension Association of Colorado

7979 East Tufts Avenue, Suite 900 | Denver, Colorado 80237

Phone: (303)770-3772 (800) 332-3772 Fax: (303)771-7622 Website: FPPAco.org

For	Spouse or Children of a Member
Who Are Applying For	Died in Active Service
Under The	Statewide Death & Disability Plan
	<p>This packet applies to: Spouse or children of a member who has died while in active service.</p> <p>Please remember:</p> <ul style="list-style-type: none">• Have the employer complete Part D• Submit all required documentation including a certified copy of the death certificate. <p>Questions? Contact an FPPA Death & Disability Benefit Coordinator at the phone numbers listed above.</p> <p>Send all completed forms to: FPPA Death & Disability Benefit Coordinator at the address listed above.</p> <p><i>For your records, please make copies of the forms you fill out prior to submitting them to FPPA.</i></p>
Forms & Publications	<p>In this application packet you will find the following forms and information needed to process your application.</p> <p>Check the box to the left as you complete each of the forms.</p>
<input type="checkbox"/>	Instructions Memo 2 pages
<input type="checkbox"/>	Application for Survivor Benefits 6 pages



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Instructions Memo

This memorandum, together with the FPPA Application for Survivor Benefits, will explain the steps required to apply for survivor benefits. If you are the surviving spouse or dependent children of a deceased member, you may be covered for survivor benefits. As the applicant for survivor benefits, it is your responsibility to ensure that the application is completed properly and returned to FPPA. If eligible survivors have executed a power of attorney appointing you to act on their behalf, please attach a certified copy of the power of attorney to this application.

The application consists of 6 pages. You are responsible for submitting the required documentation and completing the entire application, except for Part D that is to be completed by the deceased member's employer.

Upon receipt of the application, FPPA staff will review it. If any information is missing you will be contacted. Once FPPA has received the complete application, we will schedule your case for the next available Death & Disability Review Committee (DDRC) meeting.

The DDRC will make a determination regarding survivor benefits, or your application may be referred for further review. You will receive written notification of the decision regarding your application. If you disagree with any aspect of the final outcome, there is a process to request an evidentiary hearing.

We realize this may not be an easy process to go through, so please feel free to call if you have questions or concerns at (303) 770-3772 or (800) 332-3772.



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Application for Survivor Benefits

Dear Applicant:

This packet is your complete application for FPPA survivor benefits. FPPA provides survivor benefits to a deceased member's spouse and/or dependent children. FPPA survivor benefits including eligibility, benefit levels, and factors affecting benefits, are explained in the FPPA Rule and Regulations and in Part 8, Article 31, Title 31 of the Colorado Revised Statutes, as amended. These documents may be obtained from FPPA's web site (www.FPPAco.org). You are urged to consult these sources for more detailed information. Please feel free to contact FPPA's Benefits Department if you have questions.

Instructions

As the applicant for survivor benefits, it is your responsibility to ensure that this packet is completed properly and returned to FPPA. If eligible survivors have executed a power of attorney appointing you to act on their behalf, please attach a certified copy of the power of attorney to this application.

If eligible survivors reside in separate households, a separate application must be filled for each household. An example of these circumstances would be if the deceased member's spouse lives in one household, and his/her children live in a second household. The guardian of the children in the second household must file an application on their behalf.

Each part of this application carries its own instructions. Please read them carefully. As the applicant, you are entirely responsible for completing Part A, Part B and Part C. Part D must be completed by the deceased member's employer. When completed, photocopy this application for your files and return the original, along with supporting documentation, to FPPA.

As soon as your application is received, FPPA will process it as quickly as possible. Applications for survivor benefits must be approved by FPPA. Meanwhile, if you have questions, please contact FPPA's Benefits Department at the address or phone number listed above.

IMPORTANT NOTE: If at any time you are not eligible for benefits and FPPA has inadvertently made an overpayment, you will be required to return the overpaid amount to FPPA.

Part 1 - A Deceased Member Information

Last Name	First	Initial
Mailing Address (at the time of death)		Apt. #
City	State	Zip Code
- -	/ /	/ /
Social Security Number	Date of Birth (month, day, year)	Date of Death (month, day, year)

1.) State the cause of death. _____

2.) Do you claim that the member's death was the result of an injury received while performing the official duties of the fire/police department or an occupational disease arising out of or in the course of employment with the department? Yes No

3.) If yes, please set forth the basis for your claim, including, if applicable, the date(s), time(s) and place(s) of the incident which led to the member's death.

4.) Was a Workers' Compensation claim filed in relation to the condition for which survivor benefits are requested? Yes No

5.) If yes, did Workers' Compensation accept liability for the case of death? Yes No Pending

6.) What is the Workers' Compensation Claim Number? _____

Important:

It is very important that all relevant documentation is included and attached to this application in order to support the on-duty status of the survivor benefits claim.

7.) It is very important that all relevant documentation is included and attached to this application in order to support the on-duty status of the survivor benefits claim.

- Evidence that the death resulted from an injury or occupational disease that was compensable under the Workers' Compensation Act of Colorado as having occurred in the course of the member's employment, (See C.R.S. 8-40-201).
- Employer records as of the date of the injury which support the proposition that the death resulted from an injury received while performing official duties or an occupational disease arising out of and in the course of the member's employment.
- Other records or documents that support the proposition that the death resulted from an injury received while performing official duties or an occupational disease arising out of and in the course of the member's employment. Please list documents below.

Important:

The information used to make this determination will include the information submitted with this application. Any information submitted should be concurrent with the date of death. FPPA will not be responsible for researching outside sources to obtain such information.

Signature of Applicant _____ Date ____/____/____

Part C - Supporting Documents

Please attach legible photocopies of all supporting documents listed below which apply to you. Check those documents attached.

- Member's certified death certificate
- Birth certificate of surviving spouse
- If survivor is spouse, a copy of a current marriage or civil union certificate and driver's license to verify name change
- The birth certificates of deceased member's unmarried children under age 23, including natural children, adopted children, stepchildren, and unrelated children living in the member's household if the member had the right to claim the child(ren) as dependent(s) for federal income tax purposes.
- A physician's statement certifying that a child has been conceived but not yet born. (Note: After birth, send FPPA a copy of the child's birth certificate.)
- A physician's statement certifying that a child is so physically or mentally incapacitated that he/she cannot
- If the member participated in a local money purchase pension plan, a copy of an account balance statement as of the last day on payroll. If last day on payroll is a future date, attach a current account balance statement, with final statement submitted after last day on payroll. Also include a copy of the statement(s)
- If the member has gone through a divorce, a copy of any Domestic Relations Order(s) (DRO)
- If applicable, copy of a power of attorney

To the Employer

► Survivors of the deceased member identified in Part A of this application are applying for survivor benefits. Please complete this Part D and return this application to the applicant or FPPA. Your cooperation in this matter is appreciated.

Department (Police, Fire or Fire protection District) _____ City _____ - _____ - _____

Mailing Address (Street, City, Zip) _____ Phone Number _____ - _____ - _____

Member's Name _____ Member's Social Security Number _____

Member's Annual Base Salary* \$ _____

*See the FPPA Rule regarding definition of base salary for your plan on the FPPA website at www.FPPAco.org.

Date of Hire ____/____/____ Last Day on Job ____/____/____ Last Day on Payroll ____/____/____

■ What coverage did the member have for normal retirement? (Check the plan that applies.)

- Statewide Retirement Plan** Local defined benefit plan Local money purchase plan**
 Statewide Money Purchase Plan** Colorado Springs New Hire Plan

* If you checked the box for local defined benefit plan for this applicant, what are the age and service requirements for normal retirement under that plan?

Years of service requirement _____ Age requirement (if none, please use N/A) _____

If the applicant met these requirements, please state the monthly survivor benefit amount payable to the: surviving spouse \$ _____ dependent child(ren) \$ _____

How long will the above benefit(s) be payable? _____

If your department affiliated with FPPA for pension purposes did the member take a distribution from a money purchase plan prior to affiliation? Yes No

If you checked the box for **money purchase plan for this applicant, is he/she considered 100% vested upon death? Yes No

If "No," what is the member's vested percentage in each account? Employer _____% Employee _____%

What are the current contribution levels to the plan? Employer _____% Employee _____%

Has the member taken a distribution from his/her **money purchase plan**? Yes No

If "Yes," please provide a copy of the statement showing all distributions.

If "Yes," was any part of the distribution made pursuant to a domestic relations order (DRO)? Yes No

■ Was the member on a leave of absence at the time of his/her death? Yes No

If "Yes," was the leave of absence: Authorized Unauthorized

■ If the member was hired after January 1, 1997 please answer the following:

Who is paying the Death & Disability Contribution:

Employee _____% Pre-tax Post-tax Employer _____%

■ Who is the Workers' Compensation Carrier? _____

Workers' Compensation Carrier Mailing Address (Street, City, Zip) _____ Phone Number _____

■ Date of Member's Death _____ / _____ / _____

■ Cause of Member's Death _____

The Criteria

In making its decision whether a death was the result of an injury received while performing official duties or an occupational disease arising in the course of the Member's employment, the Board will consider the following standards:

An "injury received while performing official duties" means an injury occurring:

- 1.) during a scheduled shift of the member; or
- 2.) while the member is otherwise performing official duties for the employer; or
- 3.) while the member is performing official duties in the employ of a third party and the employment is authorized by the member's employer.

A Member's official duties are those set forth in the written job description for the member's position.

An "occupational disease" will be determined to have resulted directly from the employment of the member, or the conditions under which work was performed, if it follows as a natural incident of the work and as a result of the exposure occasioned by the nature of the employment as a proximate cause and does not come from a hazard to which the member would have been equally exposed outside of the Member's employment.

■ Was the member's death the result of an injury received while performing official duties or an occupational disease arising out of and in the course of the member's employment? Yes No

If you answered "Yes," to the preceding question, what supporting documentation is included with this application?

- Evidence that the death resulted from an injury or occupational disease that was compensable under the Workers' Compensation Act of Colorado as having occurred in the course of the member's employment, (See C.R.S. 8-40-201).
- Employer records as of the date of the injury which support the proposition that the death resulted from an injury received while performing official duties or an occupational disease arising out of and in the course of the member's employment.
- Other records or documents that support the proposition that the death resulted from an injury received while performing official duties or an occupational disease arising out of and in the course of the member's employment. Please list documents below.

 Name of Police Chief, Fire Chief or Personnel Director (print)

 Title

 Signature of Police Chief, Fire Chief or Personnel Director

 Date

 Address

 Phone Number