

PUBLIC COMMENT POLICY

FIRE & POLICE PENSION ASSOCIATION OF COLORADO (FPPA)

Purpose and Scope

FPPA values input from its members, beneficiaries, employers, and stakeholders. The Board must also be able to conduct its meetings in a fair, efficient, and orderly manner. This policy sets out the process for public comment at Board meetings so members of the public can be heard while preserving the Board's ability to attend to its business. Public comment is not generally permitted at Committee meetings. Alternatively, members of the public may also contact the Board and submit written comments via email at the email address listed on the Board of Directors page of the FPPA website.

Public Comment Guidelines

1. Public comment should relate to FPPA's statutory responsibilities, governance, benefit administration, investments, operations, or agenda items.
2. Public comment is for input to the Board. It is not a forum for campaigning, commercial solicitation, personal disputes, or disclosure of confidential information.
3. Non-permissible comments include, but are not limited to, comments that:
 - are threatening, harassing, defamatory, or discriminatory;
 - incite or promote violence or illegal activities; contain obscenities;
 - are incompatible with FPPA's mission or unrelated to FPPA's business;
 - are excessively repetitive or duplicative;
 - advertise or promote a commercial product, service, entity, or individual;
 - promote, endorse, or negatively comment on political campaigns, political parties, ballot measures, or candidates, unless related to FPPA's mission or meeting agenda;
 - contain confidential or sensitive FPPA information, confidential member information, personally identifiable information, protected health information, or other legally protected information;
 - contain copyright-infringing material; or
 - are otherwise illegal or violate FPPA policy.

The Chair may rule non-permissible comments or materials out of order and struck from the record.

4. Public comments reflect the speaker's views and do not represent FPPA, the Board, or FPPA staff.

Public Comment Procedures

1. Public comment will occur during the designated agenda item unless the Chair adjusts the order of business.
2. FPPA will allow both in-person and remote public comment when public comment is included on the agenda, unless the notice or agenda state otherwise.
3. All commenters must register with FPPA, either in advance via email or in writing in person at the meeting. Registration before the Board meeting is strongly encouraged. You may register by emailing FPPA at PublicComment@fppaco.org. Your email should contain your name, the topic on which you will be commenting, and whether you will be appearing in-person or virtually. Registration will be first come, first served.
4. Speakers will generally be recognized in order of registration or queue entry and must wait for the Chair to recognize them before speaking.
5. Speakers should provide their name and topic on which they will comment.
6. Public comment is limited to 30 minutes total and 3 minutes per speaker for up to 10 speakers. The Chair may allot additional time to the overall public comment period, not to individual speakers, in

a viewpoint-neutral manner based on the number of speakers, meeting needs, or orderly conduct of Board business.

7. Each individual may speak only once during each public comment period. Speakers may not transfer, reserve, or yield time to another person. The Chair, Vice-Chair, or FPPA staff will monitor time, and when time expires, inform the speaker they may briefly complete a sentence but should make no further remarks.

Speaker Protocol and Board Response

1. Speakers must address comments to the Board through the Chair, not to individual Board members, staff, consultants, or other members of the public.
2. Speakers should keep comments focused on FPPA-related matters and avoid personal attacks, interruptions, repetitive remarks, or comments unrelated to FPPA business.
3. Although the public comment period is open to the public, it is not open to discussion of any and all topics. Comments should be related to relevant FPPA matters. The Board generally will not engage in discussion, debate, or substantive response during public comment. The Chair may acknowledge the comment, ask clarifying procedural questions, or refer the matter to FPPA staff, legal counsel, or another appropriate representative for review and possible follow-up.

Decorum and Orderly Conduct

1. All participants are expected to maintain respectful decorum and comply with the Chair's directions.
2. Meeting-management decisions will be applied in a viewpoint-neutral manner based on reasonable time, place, and manner considerations, relevance to FPPA business, orderly conduct, safety, legal requirements, and the Board's ability to complete its agenda.
3. Conduct or items that interfere with meeting operations, including sustained interruptions, signs, banners, noisemakers, or disruptive conduct, may be restricted without regard to viewpoint.
4. The Chair may warn a speaker who violates this policy and may stop the speaker, end the comment opportunity, request that the person leave, recess, continue, or adjourn the meeting if necessary to restore order or allow the Board to conduct its business.
5. If a respectful decorum cannot be met in person, the Board can adjourn the meeting and continue the meeting virtually.

Accessibility and Administration

1. FPPA will provide reasonable accommodations consistent with applicable law and FPPA procedures. Requests should be submitted as early as practicable using the contact information in the meeting notice, agenda, or on FPPA's website.
2. The Chair is responsible for applying this policy during meetings, with assistance from FPPA staff and legal counsel as needed.
3. FPPA staff may maintain registrations, written comments, meeting recordings, and other records consistent with FPPA's records retention practices and applicable law.
4. This policy may be reviewed periodically and updated by the Board as needed.

Privacy Notice

1. Public comments, written submissions, speaker names, topics, recordings, minutes, and related registration information may become part of FPPA's public meeting record and may be subject to disclosure under applicable law.
2. FPPA does not discuss confidential member information at Board meetings and requests that questions about specific benefits or FPPA accounts be directed to the FPPA department that can best serve the individual.



Revision History

Date of Review	Description of Change
10/01/2026	Adoption of policy.